

Holiday Market Planning Update

Soups/baked goods:

Requests: Phone calls to request donations (**Rachel, Tanisha, Deanna**)

- Soups in crockpots (about 10, need to be delivered, hot, no later than 11:30am Saturday)
- Baked goods. If people don't bring items pre-packaged, we can wrap things on Friday. (25?, need to be delivered Friday or 9-10am Saturday)

Kids will take shifts to help an adult with sales.

Make sure we have 100+ bowls and spoons. (Price bowls according to size we have available.) **Susanna**

Pick up decorations (table cloths, poinsettias, etc.) from Laura before she leaves. Santa suit? Decorate food tables Friday afternoon. **Angel**

Prior Years' Donors	Soups	Baked goods
Susanna LaRock	1	1
Jessica/Courtney Larsen		
Brandon/Heather Harrison	1	3
Morgan/Gossard		
LaDonna Herbert		
Melissa Fish	1	
Laura Johnson/Jon James		
Charlotte Osoweicki		
Rachel/Adam Sullivan		
Brenda Bray		
Samantha Butler		
Jen Harpe		
Arden Rankins		
Angel/Dave Bond	1	
Shane		
Brad LaRock		1-3
Theresa Norris		

	Adult	Student Helpers (1 hr. each)
9:30am-11:30pm	Melissa	Cooper, Hunter
11:30am-1:30pm	Heather H.	Axel, Monica
1:30pm-3:30pm	Heather P.	Leihla, Tallis
		Linnaea

Cake walk: 12-2:30pm? (Angel?)

Swags:

Swags will be made during school hours. Sell swags and follow up on previous sales. Kids can help people carry swags to vehicles. Please help make bows at the school!

	Adult
9:30am-11:30pm	Susanna
11:30am-1:30pm	Deanna
1:30pm-3:30pm	Jessica

Advertising:

Crier and flyers (may ask for help posting flyers around town and in neighboring communities.) Virginia

Wear Santa suit at Bean Creek entrance Saturday morning. Courtney?

Map/layout: Virginia

Mark 8x8 spaces on gym floor, Thursday or Friday before event.

Setup:

Pick up tables from hall on Thursday or Friday (John Pearson). Friday, 2pm. Set up according to map. Chairs at each table (Heather H., Zack, Heather P.). Return tables to hall Saturday after event. (Ray)

Signs: Tommy

Confirm that we have sandwich board signs and one for the school sign. Tape to sandwich boards. Set out at 9:45am at each Bean Creek entrance and one on the school sign. Take signs down at 3pm.

Vendors: Virginia. If you know of possible vendors, especially new faces from out of town, please contact them. Forward them the email from Virginia or email their address to tommyginny@arctic.net.

\$20/space; \$5/table, if not bringing own

Application and payment need to be returned by Nov. 9

Must commit to being there the entire day. Setup begins at 9am. Must be ready to sell by 10am. Closing will begin at 3pm.