



## Cooper Landing School Parent Advisory Committee

19030 Bean Creek Road • Cooper Landing, Alaska 99572-9704 • (907) 595-1244

### Cooper Landing School PAC Site Council Meeting Minutes

August 10, 2016 Called to order 12:30

The mission of Cooper Landing School is to provide a positive learning atmosphere, placing the highest emphasis on academic achievement and service to the community, while maintaining a balance between school, family and community activities. This will be accomplished by meaningful communication and collaboration to utilize all available talents and resources.

- 1) Roll call: Susanna LaRock, Virginia Morgan, Kathy Recken, Heather Harrison
- 2) Approval of agenda
- 3) Reading and approval of minutes
- 4) Addition of New Members
- 5) Reports of officers, boards, committees
  - a) Principal's report
  - b) Teacher's report
  - c) Treasurer's report: Balance is \$9,559.95 with the deposit of \$2,827 from the plant sale.
  - d) Additional reports
- 6) Special orders
- 7) Unfinished business and general orders
  - a)
- 8) New business
  - a) All present reviewed bylaws. Heather Harrison, Virginia Morgan and Jessica Larsen agreed to remain in their positions of President, Treasurer, and Secretary respectively. A few minor changes and corrections were made to the bylaws. The corrected version is attached with the minutes. PAC members who were not in attendance at the meeting are encouraged to go over them as we will vote on whether to adopt the bylaws as amended at our September meeting. It was mentioned that the bylaws state that the professional code of conduct applies to PAC members as well as staff and should be read at the first PAC meeting, so we will read them in September when there are more members in attendance. It was also suggested that volunteers should be held to the same standards and that there should be some form stating those standards that a volunteer has to sign. **AI**: Kathy Recken volunteered to look into whether the electronic application process for volunteers includes

some form of the professional code of conduct. **AI:** Virginia Morgan volunteered to make the corrections to the bylaws in an electronic form, and to get them to Susanna to forward to the rest of the PAC.

9) Next meeting: Scheduled for Wednesday, September 7 at 12:30pm

10) Adjournment: 1:00

Kenai Peninsula Borough School District