



## Cooper Landing School

19030 Bean Creek Road • Cooper Landing, Alaska 99572-9704 • (907) 595-1244

*“Specialists in Quality Learning”*

PAC Meeting September 9, 2014, 12:30 PM

In attendance: Heather Harrison, Heather Pearson, Virginia Morgan, Susanna LaRock, Jessica Larsen, Joe Miller, Sarah Miller, Michael Hanson, Tommy Gossard

Movement to approve agenda. Seconded. It was approved with no amendments.

The May minutes were shown on screen for reading. (Note to remind Dominic about last-day-of-season revenues going to the school!) There was a movement to approve the minutes as written. Movement seconded. Minutes approved as written.

Principal's report:

We need to approve 2014-2015 school goals. We were given the Cooper Landing School Action Plan to look over. On the document, only the goals owned by CLS or Michael Hanson need to be reviewed. Once we go through these Michael will clean up the document and get it posted.

But before trying to explain the goals, it would be helpful to go over some performance data first.

First, we made a 5-star rating again. We were passed out the Annual Measurable Objectives Progress Report. Michael walked us through the data (all publicly available). We did not meet the writing target, but all else looks great.

There is a change in testing this year - we are not doing SBAs. AMP is our test to replace it. (Alaska Measures of Progress.) Third grade and up. Online format, not paper and pencil. This is a good test to target individual deficits. It's based on Common Core. It provides very specific feedback for individuals so we can fill gaps in learning or advance as needed.

We also looked at the Reading and Math and Language Arts Performance Bands from the Ed Performance tests last year. Although we did not meet the Measurable Objective target for writing, we have a large percentage of students in the above-average category (this may have contributed to our 5-star rating). Tommy commented that this test is a good tool.

The Ed Performance tests are taken 3 times a year. May recommend that 2<sup>nd</sup> graders take it in the spring for familiarity in 3<sup>rd</sup> grade. The younger grades use AIMS Web as their testing.

It was mentioned that we should help our students approach it as a way to show what they know, not just a test, so that they are motivated and interested in good performance.

After reviewing performance data, we went through Cooper Landing School Action Plan handed to us. Some of them had been officially accomplished, but we wanted certain elements to continue. We noted

that as a whole we don't know how to get into Power School as parents and don't use it, so we need to improve on this to meet goal 3.1.31. We requested that our log-in info be sent to parents at the beginning of the year automatically, without having to ask for it.

We had a short discussion that Michael is using Common Core as the new terminology for Curriculum Standards. The State adopted Common Core but went in and made some changes. Our curriculum is based on the State's version.

After discussing the elements of the plan and what has been accomplished and what needs continuation, Susanna moved to approve the changes as the 2014-15 school plan. Heather Pearson seconded. The motion passed with all in favor.

Teacher's report from Mr. Gossard:

Friday, September 12<sup>th</sup> is a field trip to learn about rocks, minerals gold mining at Prospector John's. Everyone participates.

Wednesday, September 17<sup>th</sup> is an early release day.

Thursday, September 18<sup>th</sup> Hope School will come play soccer during the day about 1:30. No after-school soccer that day.

(It was mentioned that soccer has an extracurricular contract, we need to be aware about how we intermingle PE and extracurriculars.)

In general from here on out, soccer practice is on Tuesdays and games are on Thursdays. The Parent-Student Game will be on October 2 to end the season.

The students will be doing AIMS Web and Ed Performance testing on September 19<sup>th</sup>.

The school will be getting salmon eggs in mid-October.

Treasurer's report:

No treasurer at this time to give a report, but we looked at the PAC fund log handed to us and noted that the current balance is \$4509.70.

There were no additional reports.

Special orders:

The bylaws document with amendments were passed out. Heather Pearson led the discussion about the bylaw updates. There was a work session on September 2. Those in attendance went through them and updated them. (A review is supposed to be done on a yearly basis – it hadn't been done in 10 years and our organization had changed dramatically.)

We could just adopt the district's blue book for site councils, but we chose to individualize the bylaws for us. But the group that worked on amendments used the blue book to make sure we were in line with it and had correct wording for some sections.

By policy we are required to meet as a Site Council four times a year. Because of practicality issues, we need to separate school business meetings and non-business meetings (discussions of field trips, fund-raising, etc.). We also need to need to hold meetings when our teachers, who are also parents, can attend.

There was a movement to change 30 days to 12 days in the Bylaws Amendment section, regarding sufficient notice to be given for changes. It was seconded. The motion passed.

There was a movement to adopt the bylaws as revised. It was seconded. Heather Harrison asked the group if there was any discussion needed before a vote.

We discussed the terminology of "PAC meeting" as referring to Site Council meetings or general meetings.

The vote was called and the bylaws were adopted as amended with none opposed

There was a movement for Heather Harrison to act as president. It was seconded. We voted and Heather Harrison was elected president without opposition.

We discussed the duties and responsibilities of a secretary. Jessica expressed concerns about filling the position even though she currently takes minutes. Susanna offered to fill the position of secretary.

There was a movement for Susanna to be secretary. It was seconded. There was no opposition in the vote.

There was a movement for Heather Pearson to be treasurer. Seconded. Elected with no opposition.

We held a discussion that the parent representatives need to be committed to the responsibility associated with the position. Should not miss two consecutive meetings. There was some confusion regarding reinstatement of officers or board members if they do miss two consecutive meetings. We decided to keep the bylaw as it stands and see how it works, then revise it next year as needed.

Virginia recommended Kathy Recken as community member who may want to participate on the board.

We concluded that we can't be exclusionary in the way we vote in parent representatives to the board. It will be put on every agenda so that sufficient notice is given before each meeting that new parent representatives may be voted in.

Site Council meetings should be held after the end of each quarter. October 17<sup>th</sup> is the end of this quarter. We scheduled the next PAC Site Council Meeting for Thursday, October 23<sup>rd</sup> at 3:30 PM.

December 19<sup>th</sup> is the next end of quarter. We will schedule the next Site Council Meeting for the week of January 26-30. To coincide with the following end of quarter, there will also be a Site Council Meeting during the week of March 23-27. The specific dates will be decided at future meetings.

We discussed holding general meetings on early release days at 12:30 to allow the teacher parents to participate more easily (during lunch and recess, right before release). This year's upcoming early release days are October 29, November 26, February 4, March 27, and May 1. This was not reasonable because of the proximity to the scheduled Site Council meetings.

We scheduled November 6<sup>th</sup> at 12:30 to be the next PAC General Meeting. We also want a PAC General Meeting near the end of school, during the week of May 11-15. Elections for the following year will be held at this meeting. We will also schedule future meetings in February and April. Dates to be determined on future agendas. Michael commented that a lot of things that will be addressed at General Meetings can be done by other communication, not necessarily by meeting: choosing field trips, etc.

Virginia is interested in being parent representative. Sarah agreed to do it as well.

Noted that we need to get the May 2014 minutes and the updated bylaws on the school website.

There was a movement to adjourn. Seconded. No opposition. Adjourned at 2:30 PM.